



THE VILLAGE
METROPOLITAN
COMMUNITY CHURCH

**Agenda for the meeting of the board of trustees
Friday March 27th 2015**

With Pastor absent. (Led by vice moderator)

1. Opening Prayer.
2. Budgeting and pledge forms.
3. Pastor's stipend.
4. Pastor's expenses.

With Pastor present.

5. Minutes of the last meeting.
6. Reports:

Monthly

Pastor's

Treasurer's reports

Quarterly

Stewardship Team

Events Team

Mission Team

7. Any Other Business to be added to item 10?
8. Safeguarding.
9. Health and Safety.
10. Charitable Status.
11. A.O.B.
12. Closing Prayer.

Thank you Keith for providing these minutes.

Minutes of the meeting of the Board of directors held Friday March 06 2015 at Ann and Linda's Southwick.

Board Present: Rev. Michael Hydes (Chair). Ann Wilkinson (Treasurer). Keith Fish (At Large). Jean Hatton (lay delegate and safeguarding). **Members;** Jaz Potter

Order as per the agenda except item 6 is the same as item 12 AOB.

1: RM opened in Prayer at 7.30 pm

2: Apologies: Wendy Foster (Secretary), Nigel Utting (vice chair

3: Minutes of last Meeting: Circulated prior to meeting.

RM has not yet bought a first aid box but will order from Amazon this week. Chris Baker and Jean Hatton are qualified as first aiders. RM still waiting to hear from some board members about how they see their role. Minutes agreed prop KF sec AW.

4: Items to be added to A.O.B - a: Sunday Collection b: Pastors contract

5: Reports

Pastor's report : It was highlighted that the pastors expenses have not been agreed ie mileage etc. RM is still paying out and claiming back costs from the treasurer. Accepted prop KF sec AW

Treasurer's report.

Balance at current date: £1040.47 though RM is due some costs and reimbursement for rent for hall. We have still not heard from the bank AW and RM to chase. Average giving is still low. Some giving is still not traceable as some people do not use envelopes. All need to encourage this.

RM has drawn up a pledge form which was circulated prior to the meeting and an alteration suggested by KF. The new draft was agreed and would be distributed in church with an explanation of how knowing the intended level of giving can help us to plan the Pastor's remuneration and budgeting. Here seems to be an assumption that we are supported by MCC, and some are not aware that we have to support ourselves.

The refreshment money tin needs to be more visible as some weeks no money is collected.

Treasurer report Accepted prop KF sec RM

Events Team; Meeting this week. No other teams active so no other reports.

6: Safeguarding: A short confidential section - Separate confidential minute for this.

7: H&S As before. RM to buy First aid kit. Sound system has been relocated so cables do not cause a general hazard.

8: Charitable Status: NU is looking into this, nothing more to report at this stage.

9: Budgeting and pledge forms: spoke about pledge forms during treasurer's report above. The board need to look at budgets once pledge forms completed

10: Pastor's stipend. The board (excluding the Pastor) still need to look at the Pastor's stipend and contract. NU as Vice Chair has been asked to co-ordinate this discussion. This needs to happen urgently as the Pastor needs to be reimbursed for work already carried out. A contract also needs to be finalized and agreed.

11 AOB: The Pastor's contract and the Collection issues have been discussed in other sections. The issue of the timing of board meetings was raised and RM will check once again with board members to ascertain if the current arrangement of the 'First Friday' is the best time for meetings.

12: The meeting closed in prayer at 9.10pm

Board of trustee meetings are the first Friday of every month, (unless otherwise arranged), except December and August when there are no board meetings. Quarterly reports are due at the January, April, July, and October board meetings. If you are not able to attend a meeting please appoint a proxy. They will not be eligible to vote but will represent your opinions and add their voice to the meeting.

Pastor's Report.

These are the highlights from March to date:

- Conference call with Cecilia Egglestone on March 5th.
- Chaired the first *Events Team* meeting on March 8th, (Thank you to Ann Wilkinson, Jaz Potter, and Simon Markham for their support),
- Attended the *One Voice Brighton and Hove* meeting on March 9th with Jaz Potter.
- Met with Ann and Linda to plan their wedding.
- Supported the *Older and out lunch* on March 13th.
- Created a musical worship service for March 15th, gaining permission to use copyrighted mp3 files. (Thank you to Jill of *Melody Lane*).
- Attended a day workshop with Stonewall Housing on March 16th looking at the housing needs of older LGBT people.
- Escorted a church member to hospital on March 23rd, waited whilst they had a procedure, then drove them home.
- Attended a media training workshop on March 25th with Wendy Foster.
- Planned Easter week events: To include a special Palm Sunday service coordinated by Mary Bacchoo, a discussion coffee evening, a Seder meal, support for the *Churches Together* Walk of Witness, Sunday morning worship on the beach with *One Church* and *MCC Brighton*.
- I continue to coordinate with Lloyds Bank as they create a bank account for us.
- Worship attendance is steady with 01/3 - 14, 08/3 - 15, 15/3 - 15, 22/3 - 14.
- Designed and implemented a pledge form to help us budget.
- Bought a first aid box for the church.
- Designed and implemented a weekly attendance form to track worship attendance.
- Coordinated with the Terrence Higgins Trust to help with their Dukes Mound clean up on April 25th.

Worship at the Somerset Day Centre seems to be working well, although it would be good to be able to store sound equipment etc., rather than bring it in every Sunday. Alas, our musical director resigned and so we continue to use pre-recorded music for worship. I will increase our music repertoire and pray that God sends us musicians.

I am in the process of putting together a worship rota and hope to have it completed soon.

Love

Rev. Michael.